Project Management

APM Project Fundamentals Qualification (Online)

Course Details

Price

£1,295.00

CPD Points

14.00

Length

2 full days (09:00-17:00)

Course Overview

The online APM Project Fundamentals Qualification is the entry level qualification in the APM suite of project management qualifications and is the perfect course to take for anyone wishing to know the basics in project management. Using the globally renown APM 'body of knowledge' (APMBoK), as its reference point, this course is perfect for anyone wanting to make a positive contribution to any part of the project team.

This course is delivered virtually through the GTA, tutor led in real time.

Please note that if this course is being delivered face to face the deadline for applications is 10 days prior to the course start date.

Content

The qualification will cover the following:

- Project Management and the operating environment
- Project lifecycle
- Management structures by which projects operate
- Project management planning
- Scope management
- Scheduling and resource management
- Risk management and issue management
- Project quality management
- Communication
- Leadership and teamwork

The course is followed by a 1-hour multiple-choice examination.

Benefits

Completion of the qualification will enable you to:

- Describe a project's context and the relationship of this with project management
- Describe ways in which projects can be monitored and controlled
- Describe project success criteria and benefits
- Carry out a work breakdown of a project as a first component of planning
- Carry out a stakeholder analysis and describe ways in which they can be managed
- Correctly identify the roles involved in project management
- Support and contribute to a successful project outcome
- Prepare for the APM Project Fundamentals Qualification (PFQ) exam

Prerequisites

The PFQ (Project Fundamentals Qualification) is an introductory qualification for individuals who are looking to improve or gain fundamental knowledge in the area of project management. No prior knowledge or experience in project management is

necessary.

Assessment

This online course is followed by a 1-hour multiple-choice examination which can only be taken online, using your own webcam and microphone (valid ID required). Subject to availability it's recommend that delegates book their exam at least 3 weeks in advance. The cost of the exam is included in the course price.

Next Steps

If you would like to book a place on this course please click on the '**Book Course**' button to the right of this page and login or register for a user account to complete your booking(s). Any queries please do not hesitate to contact us via **admin@gta.gg** or call us on 01481 224570.

If no date is scheduled for this course at the present time please click on the '**Register Interest**' button and login or register for a user account so that we can add you to our course interest register. This register allows us to contact our tutors and finalise dates for a course as soon as we have a few people who have expressed their interest, so the more delegates who register their interest, the sooner we can schedule a particular course.

Cancellation

From date of acknowledgement by the GTA, the cancellation charges are:

- More than 28 days of the course start date: No charge
- 7-28 days of the course start date: 50% of the full fees
- Within 7 days of the course start date: 100% of the full fees

Transferring

Transferring to an alternative course within 12 weeks of the original course start date will incur the following charges:

- More than 28 days of the course start date: No Charge
- 28-14 days of the course start date: 10% of the full fees
- 7-14 days of the course start date: 25% of the full fees
- Within 7 days of the course start date: 50% of the full fees

PLEASE NOTE: CANCELLATION AND TRANSFER REQUESTS

Any cancellation and course transfer requests must be made either in writing or by e-mail via **admin@gta.gg** to the course administrator, the GTA.

Course Tutor

Ennerdale Bridge

Ennerdale Bridge Limited is an established provider of accredited training, with many years of experience delivering best practice certifications across disciplines including AgilePM, APM, Change Management and PRINCE2. The organisation has built a strong reputation for quality, consistency and measurable outcomes, supporting both individuals and organisations in developing high-performing project and change capabilities. The delivery model is underpinned by a team of highly experienced trainers, each bringing over 25 years of real-world expertise across project, programme and organisational change environments. This depth of experience ensures that all training is grounded in practical application, enabling delegates to translate theory into effective delivery in complex, real-world settings.