Finance, Accounting & Tax, Investments & Funds

Fund Bookkeeping

Course Details

Price

£390.00

CPD Points

6.50

Length

Full day (09:30-17:00)

Course Overview

Designed for newcomers to the bookkeeping and the fund industry, as well as professionals looking to deepen their understanding, this course covers how to accurately record and report a fund's financial activity at an introductory level.

From debits and credits, to trial balances and preparing a simple set of fund financial statements, delegates will gain practical, hands-on insights into the bookkeeping processes that drive fund operations

Content

- Introduction to funds
- The Purpose of Accounting
- Reading Financial Statements
- Mastering Double-Entry Bookkeeping
- Capital vs Revenue Expenditure

- Ledger Accounting and “T” accounts
- Building a Trial Balance
- Preparing simple Fund Accounts
- The mechanics of accounting for investments
- Accruals and prepayments
- Foreign Exchange Transactions

Benefits

The objective of the fund bookkeeping course is to improve both knowledge and application of basic fund bookkeeping and accounting.

On completion of this course, delegates will have:

- Built a solid foundation in fund bookkeeping, including the principles of double-entry bookkeeping
- Developed practical, job-ready skills that can be applied immediately in fund operations
- Boosted their confidence in processing common fund transactions with accuracy and understanding
- Learned how to prepare simple financial statements specially tailored to the fund sector.

Prerequisites

None

Next Steps

If you would like to book a place on this course please click on the **‘Book Course’** button to the right of this page and login or register for a user account to complete your booking(s). Any queries please do not hesitate to contact us via **admin@gta.gg** or call us on 01481 224570.

If no date is scheduled for this course at the present time please click on the **‘Register Interest’** button and login or register for a user account so that we can add you to our course interest register. This register allows us to contact our tutors and finalise dates for a course as soon as we have a few people who have expressed their interest, so the more delegates who register their interest, the sooner we can schedule a particular course.

Course Tutor

Victoria Le Poidevin

Vicky Le Poidevin FCA, Dip IoD regularly provides interactive and engaging training sessions to a wide range of financial services and commercial delegates. Vicky continually adapts her training style to suit the variety of delegates that attend her courses, and she actively enjoys running training for all levels of experience including parties at the beginning of their career, directors looking to continually enhance their skills and all parties in between looking to upskill or get ahead in their career. Vicky's training is under pinned by practical, real-life examples that leverage her 20 plus years' experience in the financial services sector. Vicky believes that delegates learn by doing, so she tries to include practical exercises into her courses to ensure the learning experience remains interesting, relevant, and engaging. As well as running numerous training courses, Vicky is a management consultant and has worked with numerous businesses on multiple projects, giving her a unique knowledge and experience to enrich her training. Vicky's generalist financial services experience also includes 10 plus years of auditing and accounting with a big four firm /regional firm and holding senior roles in both the Fund and Trust sector.